

Revision history: Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments (IBSA)

Purpose of this document

This document summarises the revisions made to the *Instructions for the preparation of data packages for the Index of Biodiversity Surveys for Assessments (IBSA)* and the accompanying electronic templates and forms. These documents can be found on the Environmental Protection Authority (EPA) website at www.epa.wa.gov.au/templates-and-forms.

The instructions, and the accompanying electronic templates and forms, will be updated as the IBSA data standards are refined – particularly during the first year of IBSA's operation. Users should consult the EPA website to ensure they have the most recent versions of these documents prior to using them.

Revision history

Version date	Changes since previous version
14 Dec 2018	<p><u>Metadata and licensing statement form</u></p> <ol style="list-style-type: none"> 1. Addition of information in introduction (p. 1) regarding submission of complete forms. 2. Addition of date and note in footer, advising users to check documentation currency before using. 3. Re-titling of 'explanatory notes' to 'supporting information'. 4. Minor layout and formatting improvements. <p><u>Instructions document</u></p> <ol style="list-style-type: none"> 1. Addition of information about appeals processes (p. 2). 2. Addition of requirement for Map Grid of Australia projections (pp. 4 to 5). 3. Addition of file naming convention for spatial datasets (Tables 1 to 2F). 4. Addition of polygons as a feature class option for sample sites (Table 2A). 5. Addition of file naming suffixes (footnotes to Tables 2A, 2B and 2F). <p><u>Example IBSA data package</u></p> <ol style="list-style-type: none"> 1. New resource added. A complete example IBSA data package for use as a reference.
12 Jun 2018	<p><u>Instructions document</u></p> <ol style="list-style-type: none"> 1. Addition of note on p. 1, advising users to check the currency of documentation before using. 2. Expansion of the date provided in footer, to include the day. 3. Addition of note in footer, advising users to check the currency of documentation before using. 4. Revision of Table 2B to clarify the treatment of abundance, presence and absence values in the 'abundance' field. 5. Addition of 'possible' as an option for 'PECTEC_Sts' field in Table 2C – note corresponding change made to electronic IBSA templates. 6. Addition of an 'abundance' field to Table 2E – note corresponding change made to electronic IBSA templates. 7. Re-ordering of the fields in Table 2E for greater consistency with those in Table 2B – note corresponding change made to electronic IBSA templates. 8. Minor formatting updates.

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30 Apr 2018	-